



Dauphin County Technical School
6001 Locust Lane
Harrisburg, PA 17109
(717) 652-3170 extension 7432

2012-13 High School Application
Circle Current Grade: 9 10 11 12

Please Print

Name _____ Phone _____
Last Name First Name Middle Name

Address _____

City _____ State _____ Zip _____ Township _____

Birthdate _____ Age _____ Social Security Number _____

School District _____ District High School _____

Present School _____ Present Grade _____

Grade Applying for _____ Previously Attended DCTS Y or N Date Attended _____

Father/Guardian _____ Mother/Guardian _____

Student lives with (circle one) Both Parents Mother Father Guardian

Father/Guardian _____ Mother/Guardian _____

Father/Guardian Employer _____ Mother/Guardian Employer _____

Employer Phone Number _____ Employer Phone Number _____

Father/Guardian Cell _____ Mother/Guardian Cell _____

Number _____ Number _____

Father/Guardian Email _____ Mother/Guardian Email _____

Address _____ Address _____

Vocational Program Selection: Place the number "1" before your first vocational program preference. Place the number "2" before your second vocational program preference.

- | | | |
|--|--|--------------------------------------|
| _____ Advertising Art and Design | _____ Culinary Arts | _____ Information Systems Technology |
| _____ Automotive Technology | _____ Diesel Technology | _____ Law Enforcement |
| _____ Auto Body | _____ Drafting & Design Technology | _____ Marketing & Entrepreneurship |
| _____ Building Construction Technology | _____ Electrical Construction & Maint. | _____ Masonry |
| _____ Business Technology Applications | _____ Electronics Technology | _____ Ornamental Horticulture |
| _____ Carpentry | _____ Graphic Arts | _____ Outdoor Power Equipment |
| _____ Child Care | _____ Health Assistant | _____ Precision Metals |
| _____ Cosmetology | _____ Heating, Ventilation & Air Cond. | _____ Veterinarian Assistant |

Briefly explain why you would like to be placed in your first choice:

Student Transfer Policy

Newly admitted, first year students will be required to remain at Dauphin County Technical School for the first marking period of the school year, unless the Dauphin County Technical School is notified prior to July 1st to rescind the student's application. A first year student may request reassignment to the home school, at the completion of the first marking period, through the Dauphin County Technical School Guidance Office, who will contact the designated representatives of the home school. Transfers other than first year students will be handled on a case by case basis.

At the start of the tenth week of school, students will not be permitted to return to their home schools except for extreme cases, which will be addressed, on an individual basis.

Students who wish to return to their home school after completing one or more years must initiate a request for reassignment to the home school by July 1st. This request must be cleared through the Dauphin County Technical School Guidance Office who will notify the designated representatives of the home school.

The participating district has no responsibility to accept a student who has violated Dauphin County Technical School policy and is under suspension or expulsion. The Joint Operating Committee will carry out all expulsion hearings regardless of the enrollment status of the student.

Release of Information

I give permission to have my son's/daughter's records released to Dauphin County Technical School.

Placement Testing

Dauphin County Technical School will require incoming students to take a placement test after being accepted at DCTS.

We have read and understand the above statements concerning student transfers, release of information, and placement testing.

Signature of Student

Signature of Parent

Parental Registration Statement

Pennsylvania School code 13-1340-A states in part "Prior to admission to any school entity, the parent, guardian or other person having control or change of a student shall, upon registration, provide a sworn statement or affirmation stating whether the pupil was previously suspended or expelled from any public or private school of the Commonwealth or any other State for any act or for any act of violence committed on school property".

Please complete the following:

I hereby swear or affirm that my child (Check one) was was not
Previously suspended or expelled from any public or private school for the Commonwealth or any other State for an act or offense involving weapons, alcohol or drugs, or for the willful infliction of injury to another person for any act of violence committed on school property. *I make this statement subject to penalties of 24 P.S. 13-1340-A (B) and IS Pa. C.S.A. 4904, relating to unsworn falsification to authorities, and the facts contained herein are true and correct to the best of my knowledge, information and belief.

Signature of Parent or Guardian _____

Date _____

Name of school from which the student was suspended or expelled; reason for suspension/expulsion; and dates of suspension or expulsion.

The Dauphin County Technical School is an equal opportunity educational institution and will not discriminate on the basis of race, color, national origin, sex and handicap in its activities, programs, or employment practices as required by Title VI, Title IX and section 504

For information on civil or grievance procedures, contact the Title IX Coordinator or Section 504 Coordinator at 6001 Locust Lane, Harrisburg, PA 17109 (717) 652-3170. For information regarding services, activities and facilities that are accessible to and usable by handicapped persons, contact the DCTS Special Education Supervisor.

**DAUPHIN COUNTY TECHNICAL SCHOOL
CAREER EXPLORATION INTERVIEW**

Name _____ School: _____ District _____

Occupational Area/Cluster of Interest: _____

In order for a student application to be considered complete, the student must complete the questions listed on the front and back of this sheet. Failure to do so will eliminate a student from the application process. Should a student encounter problems in the completion of these questions, he/she may request assistance from his/her counselor.

1) Why do you want to take this vocational program?

2) What experiences have you had in the vocational area you are applying for?

3) What do you plan to do beyond graduation from high school?

INTERVIEW

To help the applicant make an appropriate career choice, D.C.T.S. requires that an interview be conducted with someone who is employed in the occupational cluster of your first choice. Make certain that the person interviewed signs and dates this sheet. The student applicant should write or print the answers to the questions. If a student cannot find a person to interview, he/she may obtain the answers by visiting <http://online.onetcenter.org/find/career>. If a student cannot understand the English language he/she may request a Spanish version of the Career Exploration Interview form. Yes or No answers are not acceptable responses to questions. If a question does not apply to your vocational cluster, please write in the response "Does not apply" (this would only be appropriate for question 4). If you are physically unable to write the answers to the questions (this must be confirmed by you counselor), you may submit an audiocassette with the answers in place of the written sheet.

1) What are the working conditions like in this field?

2) What kind of job opportunities are there in the field?

3) What special aptitudes and abilities do you need to be successful in this field?

4) Are there any hazards while working? If so, list them.

5) What are five advantages of this occupational area?

6) Must or should you go to college or a technical school following high school? If yes, for how long? Two or four years?

7) What are the disadvantages of this occupational area?

8) What is the average salary earned in this occupational area?

(Signature of Person Interviewed) _____ (Job Title) _____

If the information was obtained from a source other than an interview of an individual, please list the source of your information below.

To be completed by the applicant:

After conducting the interview, have your opinions regarding this occupational area changed?

_____ Yes _____ No

Are you still interested in applying for your first choice?

_____ Yes _____ No

**DAUPHIN COUNTY TECHNICAL SCHOOL
Student Application – Teacher Recommendation Form**

Name _____ High School _____

Choice(s) of Vocational Program of Interest: (1) _____ (2) _____

Teacher Completing Recommendation _____ Course Taught _____

Teacher Signature _____

Instructions: Please Circle the box that best describes the student for each of the ten factors listed below:

PERSONAL FACTORS

	1	2	3	4	5
1. Cooperation: Willingness to work with others	Openly uncooperative	Reluctant to cooperate	Ordinarily cooperative	Always cooperative	Stimulates cooperation
2. Attitude Toward Authority: Willingness to take and carry out orders.	Definitely resents taking orders	Accepts with resistance	Appears to accept reasonably well	Shows evidence of accepting authority well	Understands and appreciates need for authority
3. Attitude Toward Training: Willingness to learn new methods or techniques toward greater efficiency and growth.	Definitely resists	Accepts training only under pressure	Accepts training if sees advantages	Willingly accepts training	Constantly seeks additional training
4. Adherence to Rules/Directions/Safety Guidelines: Exhibits consistent and reliable behavior	Often exhibits inconsistent, unsafe behavior	Sometimes exhibits inconsistent, unsafe behavior	Occasionally exhibits unsafe behavior	Rarely exhibits unsafe behavior	Always exhibits safe, consistent behavior
5. Resourcefulness: Having ideas, devising ways and means, applying images.	Of no help in solving problems	Rarely offers a constructive solution	Has average supply of solutions	Usually resourceful even in an emergency	Exceptional capacity for problem solving
6. Interest: Degree of enthusiasm for specific job and the organization in general.	Totally disinterested	Uninterested	Shows a varying degree of interest	Well motivated	High specific and general interest
7. Initiative: Takes lead, self-starter.	Never initiates	Waits for others to get started	Usually initiates	Frequently sees things to do	Usually self-reliant, creative
8. Responsibility: Assurance that assignment will be done.	Unreliable	Somewhat dependable	Usually dependable	Dependable, conscientious	Very dependable, takes responsibility
9. Work Ethic: Does best work possible, cares about quality work.	Sloppy, careless	Strives for Quality only under pressure	Work is acceptable	Usually conscientious about work	Takes pride in doing excellent work
10. Punctuality: Beginning on or ahead of time for work.	Consistently tardy	Sometimes tardy	Usually on time	Punctual	Always Punctual

Total Points _____

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Total Points _____

To Be Completed

By Guidance Office

From This Point Forward

**Dauphin County Technical School
Student Application
Guidance Packet**

Deadline for submission to Dauphin County Technical School, in order to have priority consideration for acceptance, is January 17th. After this deadline students will lose 5 points for late submission. The deadline for the second round of applications is March 23rd. After this deadline students lose 10 points for late submission.

Student Name _____ Today's Date _____
Home District _____ Grade Applying for _____
Current School Attending _____ Registered at sending district? Y__ N__

Student Application Packet

(Please check only one square below indicating the type of completed application that is attached.)

- 9th Grade Application
- 10-12 Grade Application
- Re-admittance Grade 10-12
- Vocational Transfer Application
- Seniors Only Program

A complete application packet consists of the following, including all necessary attachments:

- _____ Student Application Cover Sheet
 - _____ 9th Grade Exploratory Program Selection Sheet
 - _____ Student Transfer Policy
 - _____ Parental Registration Statement
 - _____ Career Exploration Interview page
 - _____ Teacher/Team Recommendation page
- _____ Guidance Assessment Form
- _____ Special Education Form (if applicable)
 - _____ Most Current IEP and ER
- _____ 504 Plan
- _____ Current Report Card
- _____ Transcripts (grades 10-12)
- _____ Standardized Test Scores
- _____ PSSA Scores (grades 6, 7 and 8)
- _____ 4Sight Score (Spring grade 8)
- _____ Attendance Records
- _____ Discipline Records
- _____ Immunization Record
- _____ Tuition District Approval Letter

The student application packet attached is complete and the above student has my approval to begin the selection process for admission to the Dauphin County Technical School

Principal of Consortium (print)

(Signature)

School _____

Guidance Counselor Assessment Form

Name _____ Present Grade _____ Birthday Verification _____
(Last) (First) (M.I.)

Days absent in Grade 7 _____ 8 _____ 9 _____ 10 _____ 11 _____ PA SECURE ID# _____

Please attach any disciplinary issues your school has had with this student.

Please indicate here if there are "No Infractions". _____

Attitude toward school: (please circle one)

0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

Has the student ever been retained? Yes _____ No _____ If Yes, what grade(s) _____

Grade this Marking Period (*cumulative to date*) _____

English _____ Social Studies _____ Science _____ Other _____

Math _____ Algebra _____ Pre-Algebra _____ Other _____

Industrial Arts _____ Typing _____ Art _____ Other _____

Standardized Test results: _____

Is the student presently in Compensatory or Remedial?

Math Yes _____ No _____

Reading Yes _____ No _____

Comments: _____

Does the student receive special education services? Yes _____ No _____

Does the student have a 504 plan? Yes _____ No _____

Has the student ever been through the child find process? Yes _____ No _____

Does the student receive ELL services? Yes _____ No _____

Guidance Counselor _____
(Print name) (Signature) (Telephone number and ext.)

Note any medical problems: _____
(to be completed by nurse)

Summary of Special Education Documents

Name _____ Grade _____ School _____

ER/RR Date _____

IEP Date _____

This application is for a student applying for (check one):

Grade 9 Exploratory Program

1st Choice Cluster _____ 2nd Choice Cluster _____

Seniors Only Program

Grade 10-12 admission into a Vocational Program. Indicate 1st and 2nd choice below

1st Choice _____ 2nd Choice _____

Primary Disability _____ Secondary Disability _____

Area of Disability _____

IQ Test _____ Date _____ VIQ _____ Full IQ _____

Grades: English _____ Math _____ Science _____ Social Studies _____

PRESENT LEVELS

Academic: Reading - Decoding _____ Comprehension _____

Math _____ Written Expression _____

Behavioral/Social:

Discipline: _____

Attendance: _____

Strengths: _____

Needs: _____

Special Designed Instruction: _____

Learning Support _____ Emotional Support _____ Level of Service _____

Reg. Ed. English _____ Math _____ Science _____ Social Studies _____

Inclusion English _____ Math _____ Science _____ Social Studies _____

Direct Instn. English _____ Math _____ Science _____ Social Studies _____

Related Services _____ Case Manager _____

***Please include current IEP and ER/RR and original Psychological or Evaluation diagnosing disability.**

Case Manager: _____